



PAYMENT OF TUITION

A WEEK AT CHARLIE BROWN BEGINS ON MONDAY AND ENDS ON FRIDAY. TUITION IS DUE BY FRIDAY OF THE WEEK THE CURRENT BILLS ARE PRINTED, UNLESS A WRITTEN AGREEMENT IS MADE WITH THE CENTER DIRECTOR.

IF YOUR TUITION BECOMES TWO WEEKS PAST DUE A \$10.00 SERVICE CHARGE WILL BE ADDED TO YOUR BILL.

AFTER 30 DAYS FROM PREVIOUS ZERO BALANCE A \$20.00 LATE FEE WILL BE INCURRED MONTHLY UNTIL THE ENTIRE BALANCE IS PAID IN FULL.

CHILD CARE SERVICES CAN BE DISCONTINUED AT ANY TIME IF BALANCES ARE NOT PAID IN FULL.

WHEN YOU REQUEST A RESERVATION FOR CARE ON SPECIFIC DAYS YOU WILL BE BILLED A MINIMUM OF 6 HOURS.

PARENT SIGNATURE _____ DATE _____

PARENT SIGNATURE _____ DATE _____

**CONTRACTS FOR CHILD CARE: SIGNING A CONTRACT WILL
GUARANTEE A SPOT FOR YOUR CHILD.**

**MY CHILD WILL ATTEND THE CENTER _____ HOURS PER WEEK.
I WILL BE GUARANTEED A SPOT FOR MY CHILD/CHILDREN.**

PARENT SIGNATURE _____

PARENT SIGNATURE _____

PLEASE SEE DIRECTOR FOR FINANCIAL ASSISTANCE OPTIONS.

INFANT CARE MINIMUM

*I understand that Charlie Brown Preschool & Child Care charges a minimum of 30 hours per week for care of infants under the age of two.

*I understand that if my infant doesn't attend the center at any time during the week, I will be charged the minimum for that week.

*I understand that I am allowed two weeks' vacation each year that I will not be charged the minimum. Vacation must be used a full week at a time. I understand that I need to inform the center when I want to use my vacation.

*I understand that if my infant will be absent from the center for an extended period of time (more than 4 weeks, not to exceed 3 months), I will be charged \$25/week to hold my spot. You will also forfeit your two weeks of vacation. Delinquent payments will automatically forfeit your spot. See your center's director for payment arrangements.

Child's Name _____ Date of Birth _____

Parent Signature _____

EFFECTIVE December 1, 2022