



## POLICIES AND PROCEDURES

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### POLICY: *CHILD GUIDANCE*

Original Date of Policy: May 25, 1988

Reviewed/Revised Date: October 17, 2017

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Charlie Brown Preschool & Child Care will create a positive environment for the children.

There are three main reasons a child misbehaves: hunger, tiredness and boredom. The Child Guidance Policy offers examples of the behavior management techniques that are within the philosophical guidelines:

1. Well planned activities and class times prevent misbehavior.
2. Reinforce positive behavior and compliance.
3. Ignore or redirect attention seeking behaviors.
4. Misbehavior is corrected through redirection.
5. Positive realistic statements of expected behavior are used frequently.
6. "Reset" is an interruption of unacceptable behavior that requires redirection of activities. Reset is not used often or for a minimal time period.
7. Non-emotional rather than emotional requests are used.
8. Restructure groups and activities when necessary.
9. Show and display tender, loving care and concern.

A variety of behavior management techniques are discussed during orientation and during monthly staff trainings. Staff is expected to use these techniques with the children. A minimum of six hours of in-service is required annually. (Refer to Staff Training and Development Policy).

Children are not left crying without purposeful intervention.

In addition, state licensing standards and procedures mandate the following:

1. Corporal punishment including spanking, shaking, and slapping will not be permitted.
2. Punishment which is humiliating or frightening or which causes pain or discomfort to the child is not permitted.
3. Punishment or threat of punishment associated with a child's illness, lack of progress in toilet training, or in connection with food or rest is not permitted.
4. No child will be subjected to verbal abuse, threats, or derogatory remarks about the child or the child's family.

The use of professionally prescribed treatment for special needs children will be documented in the child's file.

All staff are mandatory reporters of child abuse. (Refer to the Mandatory Reporting of Child Abuse Policy).

A copy of this policy with initials and date is kept in each staff's file as an acknowledgement of appropriate child guidance.